

**P.E.I. Humane Society Volunteer Application**  
**volunteers@peihumanesociety.com**

**Please Read:** Volunteers must be 16 years old · attend an orientation & training meeting · supply two references · maintain weekly attendance · always wear volunteer ID · respect confidentiality & privacy

**All volunteer applicants are required to provide a criminal record check with this application. Please see last page for instructions.**

## Personal Information

You may attach your resume.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: (Home) \_\_\_\_\_ (Work/cell) \_\_\_\_\_

Email: \_\_\_\_\_

Please print email address clearly.

Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Emergency Contact: (Name) \_\_\_\_\_ (Relationship) \_\_\_\_\_

(Phone Number) \_\_\_\_\_

For office use only:

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**Education**

Name of School: \_\_\_\_\_ Year/Grade Level: \_\_\_\_\_

Level of Education Completed: \_\_\_\_\_

Is volunteer work a requirement for your course of study? (Circle one) Yes No

Is volunteer work a requirement for terms of probation? (Circle one) Yes No

**Employment Experience (if any)**

	Employer/Company	Your Position	Length of Service
1.			
2.			
3.			

**Volunteer Experience**

	Name of Organization	Your Position	Length of Service
1.			
2.			
3.			

Most people want to volunteer with the P.E.I. Humane Society because they love animals. Please explain other reasons why you want to volunteer and how you expect the experience will affect your life.

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**References**

Please print the names and contact information of 2 references. Please do not include relatives.

Name

Relationship

Contact

1			
2			

**Shelter Volunteers** | minimum once a week with regular attendance

**Special Events Volunteers** | volunteer when needed day, evening or weekend

**If you have any health conditions or concerns that may be affected by working in an animal shelter, please check with your doctor before you start to volunteer.**

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**Rank the following 3 volunteer service areas in order of preference (1, 2 or 3).**

*We will try to honour your first ranked preference, but may not be able to. Are you willing to be placed where you are most needed? Yes\_\_\_\_\_ No, I'll wait for place to become available \_\_\_\_\_*

- Dog Walking -**  
Needed every day 8:30 - 10:30 AM & 2:00-4:30 pm
- Cat & Critter Hosts -**  
Needed Monday & Thursday 12:00 PM - 3:00 PM & 3:00 PM - 6:00 PM  
Needed Tuesday, Wednesday, Friday & Saturday -  
10:00 AM - 1:00 PM & 1:00 PM - 4:30 PM
- Cleaning Helpers -**  
Needed everyday 11:00 AM - 2:00 PM
- Special Events - helping with public awareness events/displays, fund raising activities**

**By signing below, I certify that the information I have given is true, and that any misrepresentation of facts may result in losing the opportunity to volunteer at the P.E.I. Humane Society.**

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please return your completed application to:**

**Mail:** Volunteer Coordinator  
P.E.I. Humane Society  
PO Box 20022  
Charlottetown, PE C1A 9E3  
**Fax:** (902) 892-3617  
**Deliver :** 309 Sherwood Road

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**Criminal Record Check**

For the safety and security of the volunteers, employees and animals, the P.E.I. Humane Society requires that volunteer applicants provide a clear criminal record check before they can start volunteering at the Shelter.

Please contact your local police department or enforcement agency (e.g. RCMP) to make arrangements for your record check. This can be done quickly and usually does not involve any cost if it is required for a volunteer application. See list of phone numbers below and take this application in with you.

Attach your record check to this application. Applications will not proceed unless the criminal record check is attached to this Application when it is submitted to the P.E.I. Humane Society for consideration.

The following contact numbers are non-emergency numbers for local police departments and enforcement agencies.

Charlottetown City Police - 566-4455  
City of Summerside - 432-1201  
Town of Kensington - 836-4499  
Town of Borden - 437-2228  
RCMP - Queens - 368-9300  
RCMP - East Prince - 436-9300  
RCMP - West Prince - 853-9300  
RCMP - Brudenell - 838-9300  
RCMP Souris - 687-9300

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**To: Police Departments & RCMP Detachments in P.E.I.**  
**From: Heather Irving, Executive Director, P.E.I. Humane Society**  
**Re: Criminal Record Check for Volunteer Application**

The individual presenting this letter is applying for volunteer work at the P.E.I. Humane Society. All P.E.I. Humane Society volunteers are required to present a clear criminal record check with their application. Therefore, I humbly request that you provide them with such a check. If you have any questions or concerns, please contact me at (902) 892-1190.

Thank you